

**AVID Site Team Meeting**  
**October 10, 2012**  
**3:00-4:00 p.m.**

**Agenda**

1. Possibility of requesting administrative support
2. Site Team Advisor is Tim/ Submitting site team plan
3. AVID Elective Teachers and challenges
4. Site team meetings during intervention PD starting November
5. Delegations of jobs and projects for AVID Team members
6. Concern about 8<sup>th</sup> AVID student not meeting graduation requirements

**Action Steps**

Job/Project	AVID Team Member
Speak to Ms. Trujillo concerning logistics of AVID, administrative support, budget for AVID tutor	Ms. Godin
Guest speakers	Mr. Delgado (Skechers) Ms. Godin (Ms. Ramos' class)
Fundraising for field trips and AVID T-shirts	Ms. Lopez
Field trip to California Science Center in December 2012	Ms. Kapasi
Field trip to Gene Autrey Museum February 2013	Mr. Leon & Mr. Delgado
Site team plan/essentials	Ms. Ramos
Speak with Gear Up about additional tutors and having Ms. Mejia & Mr. Rico train the tutors in AVID & checking binders	Ms. Han
AVID Parent Meeting October 25, 2012 at 4:30	Ms. Godin
Potluck prior to parent meeting at 4:00 for AVID team members	Everyone
Focus on 8 <sup>th</sup> graders not producing work—lunch tutoring	Ms. Kapasi, Mr. Leon, Ms. Han