



## View Cumulative Order

Review the summary below to make sure it accurately reflects your order. If an item is missing, please contact [AP Services](#). Please note: Schools will be charged an unused exam fee for each exam that is not used.

March 13, 2013

Sort by:

- **Preadministration material orders placed by March 13 will be delivered by April 5.**

Date of Exam



- **Preadministration material orders placed by April 3 will be delivered by April 15.**

Exam Admin Date / Time <sup>+</sup>	Exams	Ordered	Shipped
May 07 / 8:00 AM	Spanish Language	29	0 <i>29</i>
	<u>Response Tapes</u>	29	0
	<u>Master Listening CD</u>	1	0
	<u>Master Presentational Writing /Speaking 2-disc CD</u>	1	0
May 08 / 8:00 AM	Calculus AB	30	0 <i>30</i>
May 09 / 8:00 AM	English Literature and Composition	21	0 <i>21</i>
May 10 / 8:00 AM	English Language and Composition	55	0 <i>55</i>
May 10 / 12:00 PM	<u>Studio Art:2D Design</u> → <i>Drawing</i>	31	0
May 13 / 8:00 AM	Biology	26	0 <i>26</i>
May 14 / 8:00 AM	Government & Politics: United States	26	0 <i>26</i>

Ancillary Materials	Ordered	Shipped
Answer Sheet 20PK	10	0
Answer Sheet Envelopes	3	0
Coordinator Pack	2	0
Exam Instructions	1	0
Student Pack 10PK	13	0

<sup>+</sup> Coordinators are responsible for notifying students when and where to report for the exams. Early testing or testing at





## AP Exam Ordering

## Regularly Scheduled Exam Packing List

## ANIMO VENICE CHARTER HS

School Code: 054069

Coordinator's Name: KEVIN GARCIA

Phone Number: (310) 392-8751

5/14/2013 12:48 p.m.

Note: this form must be completed electronically, not by hand.

Print two copies of each Packing List you submit. One must be returned with your exam shipment. Use the second copy for your reference when generating your invoice online. The values you enter on this page will NOT appear automatically on the invoice you must generate online.

Are you returning an incident report in this shipment? **Yes**Are you returning exams administered to student(s) who tested with non-standard accommodations in this shipment? **Yes**Please enter the number of cartons you are returning with your shipment: **2**

Regularly-Scheduled Exam Shipment									
Exam Code	Exam Title	Ordered	Shipped	Used Materials				Unused Exams	Returned CDs/Tapes/USB Drives
				Answer Sheets	Free-Response Booklets	Multiple-Choice Booklets	Orange Booklets		
87	Spanish Language	29	29	29	29	29	29	0	
	Master Listening CD	1	1						1
	Master Presentational Writing /Speaking 2-disc CD	1	1						1
	Response Tapes	29	29						29
66	Calculus AB	30	30	29	29	29		1	
37	English Literature and Composition	21	21	21	21	21	21	0	
36	English Language and Composition	55	55	55	55	55	55	0	
20	Biology	26	26	26	26	26		0	
57	Government & Politics: United States	26	26	23	23	23		3	

Total	187	187	183	183	183	105	4	31
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## AP Exam Ordering

## Studio Art Exam Packing List

ANIMO VENICE CHARTER HS

**School Code: 054069**

Coordinator's Name: KEVIN GARCIA

Phone Number: (310) 392-8751

5/14/2013 2:33 p.m.

Note: this form must be completed electronically, not by hand.

Print two copies of each Packing List you submit. One must be returned with your exam shipment. Use the second copy for your reference when generating your invoice online. The values you enter on this page will NOT appear automatically on the invoice you must generate online.

Are you returning an incident report in this shipment? **Yes**

Please enter the number of cartons you are returning with your shipment: **5**

**Studio Art Exam Shipment**

Exam Code	Exam Title	Ordered	Shipped	Used Portfolios	Unused Portfolios	# Of Digitally Submitted Portfolios	ETS Use Only	
							Used	Unused
15	Studio Art:2D Design	32	32	29	3	N/A		

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IR page 1 of 1  
 School Code: 054069



2013 AP® Coordinator's  
 Incident Report (IR) Form

Date of Report: 5/14/13 School Name: Animo Venice Charter HS  
 City: Venice State: CA ZIP/Postal Code: 90291 Country: USA

**AP Coordinator Contact Information**

Name (please print): Kevin Garcia Signature: [Signature]  
 Summer Phone Number: (82) 522 5978 Email: Kevin.garcia@animo.org

**Exam Information** (Please print)

Exam Title: AP Studio Arts: Drawing  
 Exam Code: N/A  
 Exam Section: N/A  
 Exam Date: 5/10/13

**Exam Form** (Please print)

The form information appears in the lower right hand corner of the multiple-choice and free-response booklets. Please include the form (e.g., Form O, A, I, etc.) and the form code (e.g., Form 4IBP, etc.)

Form: N/A  
 Form Code: N/A

**Type of Incident** (Grid all that apply and explain the events in detail below)

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li><input type="radio"/> Defective Materials (Grid all that apply)                             <ul style="list-style-type: none"> <li><input type="radio"/> Multiple Choice</li> <li><input type="radio"/> Free Response</li> <li><input type="radio"/> Master Audio CDs</li> <li><input type="radio"/> Student Response CD or Tape</li> <li><input type="radio"/> Chinese and Japanese Exams on CD</li> </ul> </li> <li><input type="radio"/> Equipment Problems</li> <li><input type="radio"/> Used School-Supplied Replacement Tape/CD</li> <li><input type="radio"/> Misplaced Answers</li> <li><input type="radio"/> Illness</li> </ul> | <ul style="list-style-type: none"> <li><input type="radio"/> Missing Exam Materials</li> <li><input type="radio"/> Misconduct <input type="radio"/> Student Dismissed</li> <li><input type="radio"/> Overtiming — Number of Minutes: _____</li> <li><input type="radio"/> Undertiming — Number of Minutes: _____</li> <li><input type="radio"/> Interruption — Number of Minutes: _____</li> <li><input type="radio"/> Disturbance — Number of Minutes: _____</li> <li><input type="radio"/> Student Shared Same AP Number</li> <li><input type="radio"/> Student Used Ink on Answer Sheet</li> <li><input type="radio"/> Nonstandard Administration Accommodations</li> <li><input type="radio"/> Other</li> </ul> |
|--|---|

Was AP Services contacted?  yes  no AP Services Case Number: 12712864  
 Did the incident compromise the student's ability to test enough to require late testing?  yes  no Has alternate exam been ordered?  yes  no

**Individual student incident — Complete the following**

Student's Name: \_\_\_\_\_ Student's AP Number: \_\_\_\_\_

**Group incident — On a separate piece of paper provide names and AP numbers of all students involved.**

**REQUIRED: Incident Detail — Explanation** (Describe all events and actions taken on next page)

ETS USE ONLY							
CR	SR	MCB	OB	ML	MS	DATE	INITIALS

