

Trip (Name) Summary	Total Expense	Per Student Expense Students pay for Chaperones			
Transportation	\$13,647	\$682			Revenue \$28,000
Hotels	\$9,458	\$473			Expenses \$27,920
Meals	\$2,422	\$121			Profit (Loss) \$80
Other costs	\$2,393	\$120			
	\$27,920	\$1,396			

Step 1	People on the trip				
# of Students	20				
# of Chaperones	3				
Total Trip Participants	23				

Step 2	Transportation				
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Air	Cost/Item (Include tax + fees)	Total Tickets	Total Air Expense	
Air Tran	\$238	23	\$5,465	includes \$20 bag
Virgin	\$255	23	\$5,859	
Total Air Expense			\$11,324	
Per student airline fee			\$566	

Bus Tickets	Cost/Item (Include tax + fees)	Total Tickets	Total Air Expense	
Bolt Bus	\$45	23	\$1,035	paid with CC
Per student bus fee			\$52	

Bus/Van Rental	Cost/Day (Include tax + fees)	# of Buses/Vans (50 seats/bus) (15 seats/van)	Days Rented	Total
Charter Bus Rental				\$0
Van Rental (~\$75/day + \$50 gas)				\$0
Total Bus/Van Expense				\$0
Per student airline fee				\$0

Expense Description	Rough Per Person Cost	Total Items Purchased	Total	
SEPTA Philly	\$19	23	\$437	paid with CC
NYC Metro	\$18	23	\$414	Paid in cash (twice)
Boston Metro	\$19	23	\$437	paid with CC
Total Other Expenses			\$1,288	
Per student other expense			\$64	

Step 3	Hotels				
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Hotel Rental	Cost/Day (Include tax + fees)	# of Rooms	Nights Rented	Total	
Hilton Garden in, Philly	\$175	7	2	\$2,450	paid with CC
Holiday Inn Express, NYC	\$298	8	2	\$4,768	paid in full 3/4

Hotel Buckminster, Boston	\$160	7	2	\$2,240	paid in full 3/1
<b>Total Hotel Expense</b>				<b>\$9,458</b>	
<b>Per student hotel expense</b>				<b>\$473</b>	
<b>Step 4</b>	<b>Meals</b>				
Restaurants Rental	Rough Per Person Cost	Total Meals	Total		
Philadelphia Philly Cheese	\$11	23	\$253	Paid with CASH (includes Kajal \$12)	
Swarthmore College	\$3	23	\$78	Paid with CASH	
Virgil's (NYC)	\$48	23	\$1,104	Paid with CC	
Boston Thursday Night Pizza	\$7	23	\$170	Paid with CASH	
BU Lunch	\$4	23	\$81	Monica donated 16 meals	
Famiglia Giorgio's	\$32	23	\$736	Paid with CC	
<b>Total Hotel Expense</b>			<b>\$2,422</b>		
<b>Per student hotel expense</b>			<b>\$121</b>		
<b>Step 5</b>	<b>Other Costs</b>				
Expense Description	Rough Per Person Cost	Total Items Purchased	Total		
Spirits of '76 Tour	\$0	23	\$0	414 refunded	
Empire State Building	\$19	23	\$437	paid with CC	
Matilda Musical	\$43	23	\$989	paid with CC	
Philly Hotel Tips	\$2	23	\$55	Cash (2 breakfast and 1 bell man - \$20, \$20, \$15)	
Daniel Taxi	\$1	23	\$20	CASH	
NYC Hotel Tip	\$1	23	\$17	CASH	
Boston Hotel Tip	\$1	23	\$20	Cash	
Misc Bookstore	\$10	23	\$230	\$80 swiped; remainder cash	
Dunkin' Donuts	\$4	23	\$96	Mostly debit	
T-Shirts/Sweaters	\$23	23	\$529	paid with CC	
<b>Total Other Expenses</b>			<b>\$2,393</b>		
<b>Per student other expense</b>			<b>\$120</b>		