Niki Scheppers

Junior High Teacher: 6th Grade Literature, Writing & Religion, 7th Grade Literature, 8th Grade Literature

St. John Eudes School - Chatsworth, CA

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| **Major Activity** | **Timeline and Evidence of Accomplishment(s)** | **Standards Met** | **Dates** |
| ELA CCS Moderator (PLI Leadership Project) | * Ongoing, professional development regarding what the ELA CCS are, the rationale behind them, how to effectively implement them in grades K-8, unpacking the standards in grade level teams and creating reading assessments in grades K-8 that align with ELA CCS
* Conduct parent information session at “Parent Workshop Night” meeting regarding the shift in the Archdiocese of Los Angeles to CCSS and define the shift in ELA CCSS, Reading
 | Standard 1: 1.1, 1.2, 1.3Standard 2: 2.1, 2.2, 2.3, 2.4Standard 3: 3.1, 3.2, 3.3, 3.4Standard 4: 4.1, 4.3Standard 5: 5.1, 5.2, 5.3, 5.4Standard 6: 6.1, 6.2, 6.3 | * Weekly meetings with Assistant Principal
* Professional Development Training/Seminars 2013-2014
	+ September 20 and 27
	+ November 22
	+ February 21
	+ March 14, 21 and 28
	+ April 11
	+ May 9, 16 and 30
* **Parent Workshop – CCSS ELA Reading Night**
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| Junior High Grade Level Leader (Grades 6-8) | * Conduct grade level meetings with Junior High team weekly on Monday afternoons
* Keep junior high staff and administration abreast of any junior high student, parent and teacher issues
* Serve as junior high grade level leaders facilitating communication between junior high team and administration ensuring faculty are kept up to date on school, faculty, student and parent issues
* Supervise and lead a team of seven junior high teachers for the academic guidance of approximately 86 junior high students and their families
* Examine student work and standardized test scores in order to use data to drive curriculum decisions and improve student learning
* Examine grade-level and school policies to ensure policies are meeting students’ needs and align with the mission and philosophy of the school
* Act as a liaison between teachers on the junior high team and other stakeholders
* Delegate responsibilities to team teachers and follow-up to ensure accountability
* Promote spirit of collegiality and defused potential conflicts among staff
* Junior High Parent Information Night – plan, organize, implement, facilitate JH information night to current and prospective families regarding the mission, philosophy and curriculum of St. John Eudes Junior High
 | Standard 1: 1.1, 1.2, 1.3Standard 2: 2.1, 2.2, 2.3, 2.4Standard 3: 3.1, 3.2, 3.3, 3.4Standard 4: 4.1, 4.3Standard 5: 5.1, 5.2, 5.3, 5.4Standard 6: 6.1, 6.2, 6.3 | * Weekly Monday afternoon meetings 3:10-4:00pm
* Informal teacher, parent, student and parent conferencing regarding junior high issues, curriculum, etc.
* Junior High Information Night – Nov. 4, 2013
	+ Plan, organize, implement, facilitate SJE JH information to current and prospective families
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| National Junior Honor Society (NJHS) Faculty Advisor | * NJHS moderator and faculty advisor serves to uphold the values of NJHS in accordance with the school’s mission and philosophy
* Supervise NJHS members (21 students in grades 7 and 8) during officer elections and student meetings
* Ensure all NJHS service projects are aligned with NJHS and SJE
* Design, host and organize annual NJHS Induction Ceremony
 | Standard 1: 1.1, 1.2, 1.3Standard 2: 2.1Standard 3: 3.1, 3.2 Standard 4: 4.1, 4.2, 4.3Standard 5: 5.1, 5.2, 5.3, 5.4Standard 6: 6.1, 6.2, 6.3 | * Service project: one major project to be done annually, smaller school, local and parish projects done sporadically (1-5 a year)
* Facilitate monthly NJHS student meetings (first Monday of every month)
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