Niki Scheppers

Junior High Teacher: 6th Grade Literature, Writing & Religion, 7th Grade Literature, 8th Grade Literature

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| **Major Activity** | **Timeline and Evidence of Accomplishment(s)** | **Standards Met** | **Dates** |
| ELA CCS Moderator  (PLI Leadership Project) | * Ongoing, professional development regarding what the ELA CCS are, the rationale behind them, how to effectively implement them in grades K-8, unpacking the standards in grade level teams and creating reading assessments in grades K-8 that align with ELA CCS * Conduct parent information session at “Parent Workshop Night” meeting regarding the shift in the Archdiocese of Los Angeles to CCSS and define the shift in ELA CCSS, Reading | Standard 1: 1.1, 1.2, 1.3  Standard 2: 2.1, 2.2, 2.3, 2.4  Standard 3: 3.1, 3.2, 3.3, 3.4  Standard 4: 4.1, 4.3  Standard 5: 5.1, 5.2, 5.3, 5.4  Standard 6: 6.1, 6.2, 6.3 | * Weekly meetings with Assistant Principal * Professional Development Training/Seminars 2013-2014   + September 20 and 27   + November 22   + February 21   + March 14, 21 and 28   + April 11   + May 9, 16 and 30 * **Parent Workshop – CCSS ELA Reading Night** |
| Junior High Grade Level Leader (Grades 6-8) | * Conduct grade level meetings with Junior High team weekly on Monday afternoons * Keep junior high staff and administration abreast of any junior high student, parent and teacher issues * Serve as junior high grade level leaders facilitating communication between junior high team and administration ensuring faculty are kept up to date on school, faculty, student and parent issues * Supervise and lead a team of seven junior high teachers for the academic guidance of approximately 86 junior high students and their families * Examine student work and standardized test scores in order to use data to drive curriculum decisions and improve student learning * Examine grade-level and school policies to ensure policies are meeting students’ needs and align with the mission and philosophy of the school * Act as a liaison between teachers on the junior high team and other stakeholders * Delegate responsibilities to team teachers and follow-up to ensure accountability * Promote spirit of collegiality and defused potential conflicts among staff * Junior High Parent Information Night – plan, organize, implement, facilitate JH information night to current and prospective families regarding the mission, philosophy and curriculum of St. John Eudes Junior High | Standard 1: 1.1, 1.2, 1.3  Standard 2: 2.1, 2.2, 2.3, 2.4  Standard 3: 3.1, 3.2, 3.3, 3.4  Standard 4: 4.1, 4.3  Standard 5: 5.1, 5.2, 5.3, 5.4  Standard 6: 6.1, 6.2, 6.3 | * Weekly Monday afternoon meetings 3:10-4:00pm * Informal teacher, parent, student and parent conferencing regarding junior high issues, curriculum, etc. * Junior High Information Night – Nov. 4, 2013   + Plan, organize, implement, facilitate SJE JH information to current and prospective families |
| National Junior Honor Society (NJHS) Faculty Advisor | * NJHS moderator and faculty advisor serves to uphold the values of NJHS in accordance with the school’s mission and philosophy * Supervise NJHS members (21 students in grades 7 and 8) during officer elections and student meetings * Ensure all NJHS service projects are aligned with NJHS and SJE * Design, host and organize annual NJHS Induction Ceremony | Standard 1: 1.1, 1.2, 1.3  Standard 2: 2.1  Standard 3: 3.1, 3.2  Standard 4: 4.1, 4.2, 4.3  Standard 5: 5.1, 5.2, 5.3, 5.4  Standard 6: 6.1, 6.2, 6.3 | * Service project: one major project to be done annually, smaller school, local and parish projects done sporadically (1-5 a year) * Facilitate monthly NJHS student meetings (first Monday of every month) |