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| Fall 2014 |
| Actively recruit people for the 10 design teams (3-4 people per team) |
| * Flyers, website, email, social media invitations about interest
* Application (google form)
 |
| Develop plan for “invitee selection” |
| Meeting/Event for “invitee selection” |
| * Selection process for the team of design people
 |
| Meet and greet event to develop the 10 unique teams |
| * Process for establishing the 10 design teams
 |
| Form research/reading groups around innovation, school redesign, other literature and resources (meeting biweekly) |
| * Readings are selected based on overall themes of school redesign, innovation and team specific themes
 |
| Exploratory Trips |
| * Visit other innovative schools
* Visit other businesses/organizations known for innovation
 |
| Design Thinking Meeting - Design Teams only |
| * The 10 design teams meet and brainstorm ideas around common interest using the Design Thinking methods
* Pitch prototypes to other design teams for feedback
* Design teams refine their prototypes
 |
| Design Thinking Pitch Meeting - Focus Group |
| * The 10 design teams pitch ideas to a focus group of teachers, students, and administrators
* Design teams continue to refine their prototypes
 |
| Teams develop a working document outlining the ideas for prototypes to be tested in Spring 2015  |
| * Develop SMART goals, plan of action and basic prototype idea/theory
 |
| Design the prototype for implementation in Spring 2015 based on the research/readings done by the design team |
| * Proof points, targeted (small scale) objectives, measurable outcomes, etc.
 |
| Spring 2015 |
| February-April Attend Pilot School Plan meetings (as appropriate) |
| Establish relationships with schools/teachers to use for prototypes in Spring 2014 |
|  ***Items to Consider for Prototyping:**** *How long is the prototype?*
* *Who implements the prototype?*
* *How many prototypes per plan?*
* *How many times do we prototype?*
 |
| Exploratory Trips and Conferences |
| * Visit other innovative schools
* Visit other businesses/organizations known for innovation
* Conferences related to innovation and education
 |
| Design Team Retreat facilitated by Adaptive School facilitation (3 days off site) |
| * Team building
* Reflection around the School Plan/Design
* Reinvigorating the team
 |
| Test partial prototypes of the 10 design teams’ plans |
| Develop plans for full implementation of prototypes |
| Choose school sites for final plans for 2015-16 prototypes |
| Create Plan for Full Implementation of prototypes |
| * Create proof points of specific disruptive innovations
* Establish vision, mission, etc.
* Establish grade level, proposed location/school site, etc.
 |
| Begin writing Pilot School Plan or other School Plan |
| Plans written for Board of Education Approval for 2015-16 prototypes |
| Begin reviewing grant options and writing grants |
| Summer 2015 |
| Finish writing Pilot School Plan or other School Plan |
| Design Team Retreat (with Adaptive School facilitation) |
| * Team building
* Reflection around the School Plan/Design
* Reinvigorating the team
 |
| Continue reviewing grant options and writing grants |
| Fall 2015 |
| Late August/Early September Letter of Intent for Pilot School Plan due (if appropriate) |
| Early/Mid October Full Proposal Submission due for Pilot School Plan (if appropriate) |
| Design teams embed themselves at existing school sites to invest community in school transformation. |
| * Teams work on school site to develop relationships, promote the school plan, etc.
 |
| Begin reviewing school site location for space and construction needs to match the plan |
| * Possible choke point: LAUSD rules and regulations regarding school construction and redesign might make innovative space plans a challenge. How do we address this choke point/obstacle?
 |
| Design Team Retreat (with Adaptive School facilitation) |
| * Team building
* Reflection around the School Plan/Design
* Reinvigorating the team
 |
| Full implementation of prototypes of redesigned schools |
| * Review data, instructional rounds, etc. to determine validity of prototype
 |
| Spring 2016 |
| Full implementation of prototypes of redesigned schools continues |
| * Review data, instructional rounds, etc. to determine validity of prototype
 |
| Design teams meet to continue to support and plan for upcoming launch |
| Begin planning construction and redesign needs for facilities |
| Design Team Retreat (with Adaptive School facilitation) |
| * Team building
* Reflection around the School Plan/Design
* Reinvigorating the team
 |
| Onsite Q&A Events |
| * Schools host events for community partners, parents, students, teachers, and other stakeholders to share information about the school and recruit prospective students and teachers.
 |
| Post job listings for open positions (teachers, administrators, staff) for redesigned schools |
| Begin hiring process for redesigned schools |
| Begin ordering materials |
| * Classroom furniture
* Supplies (general/office)
* Technology for teachers, students, computer rooms, etc.
* Books and instructional resources
 |
| Summer 2016 |
| Perform school construction/redesign of facilities |
| School team retreats to kick-off the school year (3 weeks) |
| * Team building and establishing school culture
* Logistics planning (school rules, structure, etc.)
* Content development and common planning for teacher teams
 |
| Fall 2016 |
| Launch of redesigned schools or new schools |
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